

APPENDIX 2: RISK ASSESSMENT IN RESPECT OF PROPOSALS IN THE HOUSING GRANTS AND ASSISTANCE POLICY

Housing Grants and Assistance policy				Inherent risk				Residual risk			
Risk description (risk and likely outcome)	Risk owner	Primary Directorate	Secondary Directorate	Impact	Likelihood	Inherent score	Mitigating actions (current controls actually completed and in place)	Impact	Likelihood	Residual score	Risk Direction (drop down list - rising, static, lowering)
Capacity/ Increase in grant volumes - possible increased volumes of grant applications as a result or revised policy.	MD CW	Private Sector Housing	Adult Social Care Commissioning	3	3	9	There is a limited annual budget so there will be a cap on the number of clients annually. So that staff are not overwhelmed, promotion will be monitored and done in stages.	2	2	4	Lowering

<p>Increase in spend- Demand for grant assistance increases beyond the available budget.</p>	<p>MD CW</p>	<p>Private Sector Housing</p>	<p>Adult Social Care Commissioning</p>	<p>2</p>	<p>3</p>	<p>6</p>	<p>Limited grant available annually, There will be a cap on the number of clients accommodated annually. Excess demand will be carried over to the next budgetary year.</p>	<p>2</p>	<p>1</p>	<p>2</p>	<p>Lowering</p>
<p>Discretionary grant element increase -the discretionary element of the grant scheme may see an increase in interest and subsequent demand.</p>	<p>MD CW</p>	<p>Private Sector Housing</p>	<p>Adult Social Care Commissioning</p>	<p>2</p>	<p>3</p>	<p>6</p>	<p>Project team will regularly check on increased demand and work with clients to manage expectations based on limited grant funds available.</p>	<p>2</p>	<p>1</p>	<p>2</p>	<p>Rising</p>

IT outage - Non-availability of IT systems as a result of cyber attack.	MD	Private Sector Housing	Adult Social Care Commissioning				Alternative temporary workaround s are in place and a replacement system has been procured.				
				3	3	9		2	2	4	Static

<p>Staff resources - Local Authority is unable to recruit/retain suitable staff to deliver the schemes.</p>	MD	Private Sector Housing	Adult Social Care Commissioning	4	2	8	<p>Service is staffed by 3 officers, from within the wider PSH Team. If demand peaks, this can be supplemented temporarily from within the PSH team or by temporary contractors if necessary. Current remuneration package is competitive with peer authorities.</p>	4	1	4	Static
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